

**Arizona National Women's Golf Association
By-Laws**

ARTICLE I - Name

The name of this organization shall be the Arizona National Women's Golf Association (hereinafter referred to as AZNWGA).

ARTICLE II - Purpose

The purpose of the organization shall be to promote friendship, interest in golf, interest in playing competitive golf, and to support AGA, Southern District, and other special tournament events throughout the year.

ARTICLE III - Membership

Section 1. Female golfers who maintain a handicap issued by the Arizona Golf Association (AGA) through Arizona National Golf Club are eligible to join the AZNWGA.

Section 2. A membership application is to be completed annually. The Board must approve each applicant before membership is accepted.

Section 3. Yearly dues for the AZNWGA shall be payable no later than **January 1** or the first time a player plays thereafter. The year shall be from **January 1 to December 31**.

Section 4. Future changes to dues shall be proposed by the Board and approved by the majority of members polled.

Section 5. No member may compete in any "Play(Game) of the Day", or special event as determined by the Board until she has established her AGA handicap through Arizona National Golf Club.

ARTICLE IV - Governing Body

Section 1. The governing body of this organization shall be the Executive Board (otherwise referred to as the Board).

Section 2. The Board shall be composed of the President, Vice President, Secretary, Treasurer, and Immediate Past President. The term of office for the Board shall be two (2) years beginning January 1.

ARTICLE V - Officers and Elections

Section 1. The elected officers of AZNWGA shall be the President, Vice President, Secretary, and Treasurer. The President shall appoint the Kachina Representative, the Ironwood_Representative, AGA Representative, Southern District Representative, Handicap Chair, and any other committee positions that she deems necessary. The Handicap Chair must be USGA/AWGA certified. In the event that the President does not appoint a Rules Chair, the Head Golf Professional of Arizona National Golf Club shall fill this position.

Section 2. The term of office for any Board position shall be two years.

Section 3. The election of Officers [for contested positions] shall take place via EMAIL before the beginning of the calendar year.

ARTICLE VI - Duties of the Officers and Committee Chairs

Section 1. The **President** shall preside at all meetings of AZNWGA and the Board and be responsible for the tee time function with the aid of the Vice President.

Section 2. The **Vice President** shall replace the President in her absence. Should the office of President become vacant, the Vice President shall assume the Presidency for the balance of the current term. The Vice President shall support the other officers, representatives, and committee chairs as needed and also aid in the tee time function.

Section 3. The **Secretary** shall be responsible for recording all Board and General Meeting minutes and preparing official communications for the Board.

Section 4. The **Treasurer** shall be responsible for collecting dues and accounting for AZNWGA funds.

Section 5. The **AGA Representative** shall notify the Board and the members of upcoming AGA tournaments and events, conduct the State Medallion event at Arizona National Golf Club, and attend State meetings.

Section 6. The **Handicap Chair** must be USGA/AGA trained and certified. The Handicap Chair is responsible for ensuring the integrity of all AZNWGA handicaps, see to proper posting, and proper reporting.

Section 7. The **Southern District Representative** shall collect the SDWGA dues, submit the names of members who have paid SDWGA dues along with a check to the SDWGA Treasurer. She shall notify the Board and members of upcoming Southern District events, and conduct the Telegraph and Del Sud events at Arizona National Golf Club.

Section 8. The **Kachina Representative** shall post the signup sheet for events, collect monies from players and submit names of players and monies paid to Kachina. She shall coordinate all duties required in hosting the Kachina event at Arizona National Golf Club.

Section 9. The **Ironwood Representative** shall post the signup sheet for events, collect monies from players and submit names of players and monies paid to Ironwood. She shall coordinate all duties required in hosting the Ironwood event at Arizona National Golf Club.

ARTICLE VII - Order of Procedures

“Robert’s Rules of Order Newly Revised” shall govern the Club on all particulars not herein provided.

ARTICLE VIII - Amendments

Any Article of the By-Laws may be amended at any time throughout the year by the two-thirds vote of the members polled. The AZNWGA shall abide by the Rules and Regulations of the United States Golf Association (USGA) and the Arizona Golf Association (AGA).

2007

Rev. 2010

Rev. 2012

Rev. 2013

Rev. 2014

Rev. 2019

Revised 2020